



Illinois Certification Board, Inc.

dt/a Illinois Alcohol & Other Drug Abuse Professional Certification Association Inc.

Lawrence Dunbar, CAADC, President, Board of Directors, Chris Boyster, Executive Director
401 East Sangamon Avenue - Springfield, IL 62702 (217)-698-8110

RUSH ORDER VERIFICATION REQUEST

(FOR ACTIVE CREDENTIALLED MEMBERS ONLY)

FOR

(Check One Only)

Verification of Extension Letter Credential Verification

Check if new address (if this box is checked your address will be updated and all future correspondence will be mailed to that address)

Name _____

Credential Number _____

Address _____

Credential Level _____

Home Phone Number _____

Email Address _____

Work Phone Number _____

Birth Date _____

If requesting the letter to be scanned and emailed please provide:

Email Address _____

Contact Name _____

Phone Number _____

If requesting the letter to be mailed, please provide:

Address _____

Contact Name _____

RUSH ORDER FEE \$25.00

The letter of verification will be processed within 48 hours of processing your credit card. In order to verify an extension, you must have paid the recertification fee and paid for an extension.

Credit Card Number _____ - _____ - _____ - _____

Expiration Date _____

Security Code _____ (three-digit number listed near the signature line on the back of the credit card)

Name on Card _____

Phone Number _____

CREDIT CARD BILLING

ADDRESS _____

This request form is for rush orders only, all current credentialed members can request a credential verification at no cost by calling the ICB office directly. Please allow 7 to 10 business days for processing a no rush request.

Please note, a 3.75% service charge will be added to all credit/debit card transactions.

To Protect the Public by providing competency based credentialing of Human Service Professionals

WEBSITE: www.IAODAPCA.ORG EMAIL: INFO@IAODAPCA.ORG

